

Privacy Notice for Conference Attendees

**Digital education technologies and practices shaping the future of teaching & learning
ATU Galway Dublin Road Campus – May 13th 2025**

We are committed to protecting your privacy and ensuring that your personal information is handled in a safe and responsible manner. Your personal data refers to any information that can identify you, either directly or indirectly. Please read this privacy notice carefully to understand how we collect, use, and safeguard your information during the “Digital education technologies and practices shaping the future of teaching & learning” conference.

Collection of personal data

During the conference, video recordings will be made of speakers and delegates as they move around the venue. These recordings may include images and audio of attendees participating in various sessions and activities. Additionally, we may collect personal data through registration forms, contact information, and feedback forms.

Purpose of recording:

- Documenting and archiving the conference proceedings. Creating promotional materials for future events.
- Sharing highlights and key insights from the conference with a wider audience.

Use of recordings

- Publication on the ATU website and related social media channels. Inclusion in marketing and promotional materials for future events.

Storage and security

We take appropriate measures to ensure that your personal data is kept secure. The recordings will be stored on secure servers and will only be accessible to authorised personnel involved in the production and dissemination of conference materials.

Your rights

As a conference attendee, you have the following rights regarding your personal data:

- Access: You have the right to request access to the recordings that include your personal data.
- Correction: You have the right to request the correction of any inaccuracies in your personal data.
- Objection: You have the right to object to the use of your personal data in the recordings.
- Erasure: You have the right to request the erasure of your personal data from our records, subject to certain conditions.

If you have any questions or concerns about this privacy notice or the handling of your personal data, please contact us at TLC@atu.ie

Consent

By attending the Digital education technologies and practices shaping the future of teaching & learning conference, you acknowledge that you have read and understood this privacy notice and consent to the recording and use of your personal data as described above.

Thank you for your cooperation and participation. We hope you enjoy the conference!