

Insert School Name HERE

Insert Academic Year HERE

Continuous Assessment

Programme:	
Stage:	
Module:	
Module Credits:	
CA Weighting (%):	
Internal Examiner(s):	
External Examiner(s):	

Submission:

Assignment Issue Date:	
Submission Date, Time and Place:	

Unless accompanied by a signed absence sheet, late submission will not be marked.

Instructions to Candidates:

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Assignment Learning Outcomes:
Assignment Requirements:
Assessment Criteria & Marking Scheme:
Submission Details:
Appendix:

Lecturer guidelines on how to complete this template:

Module Credits

The number of credits awarded for the module according to the APS.

CA Weighting

The % awarded for the CA out of 100% e.g. 20% out of 100% or 50% out of 100%.

Assignment Issue Date

Date on which lecturer issues the assignment.

Submission Date, Time & Place

Exact date, time and place of submission or upload details.

Instructions to Candidates

e.g. Hard copy and softcopy of assignment must be provided, Students should keep a copy for own records, Read Questions carefully, Exam Duration, All questions carry equal marks.

Assessment Aims

Outlines the specific module learning outcomes, and/or any additional competences and skills to be assessed.

Assignment Requirements

This would include the task, different steps and processes, materials, guidelines etc. The task should be precise, short and clear. Detailed instructions on assessment should be included in the appendix. Written assignments should specify maximum length and any style requirements e.g. font, line spacing, referencing style.

Assessment Criteria & Marking Scheme

List main criteria and corresponding percentages, e.g.

Quality of manufacture:	% criteria
Surfaces	25%
Chamfers	20%
Filletted corners	10%
Quality of butt joints	20%
Preparations for surface finish	15%
Applied finish	10%
Total	100%

Include further details for group submissions i.e. how marks for each group member will be determined.

Submission Details

Repeat submission date, time and place as per front cover, and provide further instructions e.g. email, hardbound, ring-bound, upload on *Moodle*, number of copies etc. Specify the need to attach and sign the GMIT Plagiarism Disclaimer.

Appendix

Any additional information to support the assignment should be included here e.g. work schedule, drawings, reading lists, report writing or presentation guidelines

